



MINUTES FOR TEC MEETING Tuesday 6th MAY

1. Apologies: NB , JW Present: KM, JF, SG, KC, TH, CY.

2. Confirmation of last Minutes: KC moved, CY seconded.

3. Business arising from minutes - JW has water taps for new yards. Will organise installation.

4.1 Correspondence in:

CCC wrote to ETas acknowledging the tyre clean up, but alleges they have found more on site and were going to contact ETas or TEC, which they have not done. TH has located approximately 10 tyres that appear to have been dumped on the Ringwood Rd end, near the training course. A hole has been cut in the fence. ETas have written to CCC requesting financial assistance with cleaning up, and CCC has written a letter to TEC indicating that they may assist. This is an ongoing matter while the committee waits for ETas to negotiate with the Council. TH noted that ratepayers can dispose of 5 tyres per person for free at CCC.

4.2 Water Repair Invoice. Groups to discuss the appropriate split. TEC has paid the invoice, but now needs a discussion on the split of the payment. \$2700(ish) is the bill.

User groups agreed that water is required and thus all user groups should contribute in proportion to their water usage - the exact split to be discussed and agreed upon.

4.3 Upkeep/maintenance of XC course. STEA.

HDPC has got a quote for the slashing of XC by a contractor (Peter Jones, Acton), and it is \$140/hr. Potentially 8 hours of work. Last done in 2022. Agreed to keep on the agenda for next meeting. HDPC and STEA to split the bill 50/50.

4.4 Water taps at new yards? Needs Jenny for this discussion, carry over.

4.5 Clean up around the Capricorn, STEA, PC. Equipment lying around after the STEA champs.

STEA to move 6 x wings, 4 x poles (return to HDPC). Roll tops can stay where they are as long as this doesn't obstruct mowing work.

4.6 TEC SJ poles at Capricorn. Action for users to take back to their committees - if you use the jumps, then put them away properly afterwards, i.e. put them on the trailer - thank you! Casual users must do the same. TH will put a post up reminding all users to put things away, close the gate, etc.

4.7 Gate being continually left open. Please take the message back to the user group committees that the last person out needs to shut the gate on leaving - thank you.

4.8 ETas treasurer giving breakdowns of figures, will send various reports to see what works best.

User groups are happy with the breakdown provided. KC noted that circus money should not be under 'yards' - further breakdown would be useful. The rider levies are to be called out clearly. Maintenance could also be further broken down.

4.9 Toilet at Capricorn. Chemicals have been put in the fresh water accidentally. There is no WHS risk, but the freshwater tank needs to be flushed out. Chemicals should only be put in the toilet tank. Only fresh water in the freshwater - thank you.

4.10 Water book not being filled out.
Please remind committees to fill out every time you water.

5.0 **Invoices**

Laurie Smith - Capricorn (harrowing, slashing Feb to April.)

Veolia. DD

Water Repairs Blackley [Greg Pregnell]

Water bill CCC. Inadvertently paid the power bill twice, now in credit

Whipper snip man.

Power bill

5.1 **Income Sources**

Tec funds

Arena hire. Facility fees. User group fees from events.

Tyre cleanup has greatly impacted grant funds. TH started a grant application for a toilet block (multiple toilets, disabled access, showers). TH advised that a co-contribution from TEC will be required to cover plumbing and installations.

ONGOING

1. Maintenance - whipper snipper man happy to do maintenance as required over winter. Grounds are dry, and there is not a lot of growth at present.

- 2. Fire break - to be slashed regularly and kept clear year-round - must have full access for fire trucks. All user groups need to adhere to this where their area meets a fire break. Keep on the agenda.

5.4. Immediate Action Items

- Move steel junk away from club rooms and clean the club rooms, especially back room. SJ and PC to look at what is in that room and dispose of it if no longer needed.

Tyre for the water trailer. Completed.

- Remove shed tin laying on grass. Whipper snip man may be able to assist with disposing of this. Agreed that TH will contact Whipper snip man to organise this.

- Repair of some yards with rails.

- Barry and Laurie will be laying grates next month. Barry is currently away.

- Road, gravel there to repair. Barry may assist.

TH advised that Capricorn arena has had 2 years of use, advice from experts is to 'top up' with sand or fibres and is likely to cost \$15k+

TEC Fees

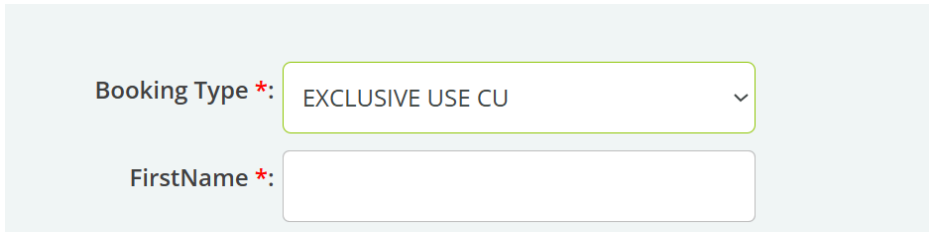
2025/26 TEC fees for casual users - discussed the fees for casual user membership, including full year and prorata membership. User groups agreed that the existing fees should remain for full year. Pro-rata was offered in 2025 Jan-June and discussion about whether this is offered again in 2026 - decision pending.

2025/26 TEC fees for coaches - discussed - decision pending. User groups proposed that the model remain straightforward to increase the likelihood of coaches remembering to follow the correct process, and be equitable in terms of usage frequency (currently visiting mainland coaches must also pay full fees)

Fees to be on the July agenda for decision.

Capricorn use

- should we charge Casual Users for hire of the Capricorn, given the future costs we are facing or up the fees? Future agenda item.
- We may need to reinforce to users that jumping in Capricorn needs an exclusive use booking. TH to update Nominate to label this more clearly



Booking Type *: EXCLUSIVE USE CU

FirstName *:

5.6. Financial Reports

Agreed that it is good to see the finance reports.

5.7 User groups:

Pony club - no items raised

Stea - no items raised

Dressage - Not present.

SJ - Branch AGM on Tuesday last week. Training day on 8th June (TBC), Working Bee in June sometime.

SH - no items raised

Kate advised that the bolt cutters are missing. KC also raised that Capricorn needs harrowing twice per week for maintenance. After each comp, it should be harrowed.

Next meeting: Tuesday, 29 JULY 2025, 6 pm at Richmond Arms.