



MINUTES FOR TEC MEETING Tuesday 29th July

1. Welcome from Chair, Tania welcomed members and noted the EA situation and the impacts for the TEC user groups. TEC is unable to run events and user fee increases are deferred until 2026.

2. Apologies: JW - in Melbourne, Nicky. Present: KM, JF, SG, KC, TH, CY, NR.

3. Confirmation of last Minutes: Confirmed by CY, seconded by SG

4. Business arising from minutes - Decision on the large Water Bill for the repair bill in the Dressage area. A \$2,527 bill to be divided among three user groups as follows:

Dressage \$1,500 (50%), rest to collectively pay the remainder, which equates to \$250 each for other user groups.

Action: Tania to send invoice to southern zone dressage and invoices to STEA, SJ, HDPC. No invoice to TEC as they paid the actual bill when it came in.

4.1 Correspondence in:

- Tractor incident nearby has resulted in a review of TEC policy.

TEC User Groups are NOT to use the tractors. Only people nominated by the chair are allowed to drive. This is for safety reasons.

- KC advised that there is a 'non exclusive area' near Archery and Karen advised KC that Greg Brown is doing fencing to keep sheep in so they can eat the excess grass. KC raised that TEC lease states no animals or sub leasing. **Action: Tania** to contact CCC to seek clarity.

4.2 Upkeep/maintenance of XC course. STEA.

HDPC has done one day of slashing of the XC course by a contractor (Peter Jones, Acton), and the invoice is coming soon. One more day of work is required. Agreed to keep on the agenda for the next meeting. HDPC and STEA split the bill cost of slashing the course 50/50. Cost is circa \$1000/day.

Discussion on which groups, and TEC, contribute to which areas for slashing and maintenance and no agreement to change from the current arrangements.

Action CY: Send quote and request to ETAS for support to cover more of the fees/contributions.

4.3 Water taps at new yards? Jenny has requested a contractor to do this, timing TBC. **Action: JW** to progress

4.4 Auto gate is fixed as of today (29/7/2025), it needed new wheels to be sent from Europe. TEC has paid \$800 (2 x \$400 bills for repairs), and the next bill for the wheels and fitting has not yet arrived.

4.5 - Water pricing - KC advised that the fixed rate for water bills is increasing through TasWater; they've

announced 8% increase per year for the next four years.

4.6 Water Book. Tania asked if user groups have been using the water book. Leave on the agenda for the next meeting.

4.7 Risk Management & assessing the standard of the grounds/user group areas.

- ETAs has requested that the user groups tidy up their areas as a risk management assessment is taking place shortly. They are aiming to identify maintenance requirements and risks.
- **Action: Tania** meeting ETAs on 25th August for the walk-around.

4.8 Pony Club Rep changing, Kathleen coming off the HDPC Committee. **Action: Jo** to advise the Chair on the new representative.

4.9 Nominate update: new tick box for Capricorn for 'are you jumping?' to enable exclusive use bookings for Jumping.

4.10. CCC Tree Belt. TEC wrote to CCC about the boundary. Concern due to the trees being planted in the area where the tyres were dumped. **Action: Tania** to source the original lease to confirm who is responsible for which parts of TEC and which CCC is responsible for.

4.11 STEA received the grant and will receive a second DeFib - well done, Cathy! Stickers for the existing defib in the men's toilet area need to be replaced. **Action: Cathy** to confirm maintenance routine for new defib and placement, and to purchase stickers.

4.12 Tyres bills came to \$36k - Tania advised that no progress has been made with recouping some of the costs from CCC, they are not engaging. **Action: Tania** to ask ETAs for financial support to cover/contribute to this bill.

5.0 ****Invoices****:

Paid invoices include:

Laurie Smith - Capricorn (harrowing, April-June)

Barry Bransden (maintenance and fuel costs)

Veolia. DD

Quarterly water bill CCC. Sent to groups and most have paid.

Tractor rego

CCC Rates - the group discussed why TEC are paying rates, given that CCC are the owner of the land. Our understanding is that TEC needs to pay, as we are the lessee.

Power bill, cost is \$1200 on average per year.

5.1 ****Income Sources****

Note for changing the text: 'Arena hire' should be 'Rider levies' for the user groups. **Action: Tania** to let

the accountant know.

Arena hire. Monmouth SJ days, HP Squad days. User groups hire and lessons Facility fees. User group fees from events. Derwent Show August Hobart Royal October Casual user fees coming in slowly.

Coach members: Fiona, Cathy, Pip and Sue

Tania raised the idea to give part time use for EA coaches and/or casuals for 30 uses a year as a 'passpack'. Try to encourage more membership and could have a part time use set up differently from Casual Users. No increase in facility fee until January—gauge what is going on EA wise.

KC raised the idea of a 'per use' fee. This rationale is to attract more riders who may not use TEC enough to justify Casual User membership.

User groups agreed in principle to the idea of part-time usage, but requested to know who has booked what so they can see who is using the areas for what purposes. **Action: Tania** to draft up the proposal and figures.

5.4. Immediate Action Items

- Tyre for the water trailer, Jo to leave it in the container.
- Remove shed tin laying on grass. May ask Barry to assist with trailer
- Repair of some yards with rails.
- Barry and Laurie have laid some grating. Barry was away, can re-commence the grating.
- The road has been repaired. Need to order more gravel to finish the road potholes and the grating and beach sand for the grass arena at Capricorn. All user groups agreed to support this.

Fire break - to be slashed regularly and kept clear year-round - must have full access for fire trucks. All user groups need to adhere to this where their area meets a fire break. Keep on the agenda.

6. Correspondence:

6.1 Email from SJ South requesting support for a skillion roof over jumping containers. User groups supported this but requested that it is removable.

6. Financial Reports

- Attached to emails. ETas treasurer requested to provide the year-to-date monthly comparison each time we get figures. But Tania has not heard back yet.

5.7 User groups:

-STEAM Update: 23 Aug is the AGM.

-Dressage: No update as JW not present

-SJ Update: SG provided dates to KC for SJ events.

-SH - nothing to report

-PC - AGM on 23 Aug. The tentative date for ODE is Oct 19th (date of rally), and the firm date will be communicated at the next meeting.

Next meeting:

Next meeting: 30th September 2025, 6 pm at Richmond Arms. Table marked 'Tania'