

# **Northern Tasmanian Eventing Club**

## **HANDBOOK 2014/15**



**EVENTING  
TASMANIA**

Updated November 2014

## Contents

Committee 2014/15 season .....	3
About the Club .....	4
Club Activities .....	4
Membership.....	4
Honorary Life Members.....	5
Our Home Ground .....	5
Shared Home Grounds.....	6
Other Venues .....	6
Season Trophies.....	7
Events.....	9
Entry procedures for one day events .....	9
NTEC classes, jumps heights and dressage tests riders for season 2014 .....	10
Speeds for EvA65 and EvA50 at NTEC Events.....	10
Obtaining Dressage Tests.....	10
Prizes and Prize Money at NTEC Events .....	11
Guide to new riders at events .....	11
Dressage Etiquette.....	12
Horse Poo and Hay.....	12
Smoking .....	13
NTEC Rider 'Buddy System' .....	13
Getting Involved.....	13
Working Bees .....	13
Scoring .....	13
Jump Judging on Cross Country .....	14
Canteen.....	14
Dressage Pencilling .....	14
Dressage Sheet Runners .....	14
Cross-country Sheet Runners .....	14
1* and 2* Cross-country Course Building .....	15
Setting up the Dressage Arenas.....	15
Trailer Towing .....	15
Course Designing .....	16

Tasks for the Show Jumping Course Designer: .....	16
Tasks for the Cross Country Course Designer .....	16
Club Equipment .....	16
NTEC Equipment Inventory and Hire .....	16
Show Jump Trailer and Equipment .....	17
Dressage Trailer .....	17
NTEC Caravan for Scoring/Office Space Only .....	17
NTEC Cross-Country Equipment .....	18
NTEC Electronic Scoring Equipment* .....	18
Complete Caravan and Equipment Package .....	18
Additional Inventory Stored in Caravan (Not for Hire) .....	18
Fairlands Cross-country Course Hire.....	19
Rules.....	19
National Eventing Rules .....	19
Setting Up NTEC Dressage Arenas on the Village Green – Trevallyn Reserve .....	24

## Committee 2014/15 season

Position	Name	Email	Phone
President	Sue Walton	<a href="mailto:soowalton@hotmail.com">soowalton@hotmail.com</a>	0428695307
Vice-President	Justyn Atkins	<a href="mailto:j-man008@hotmail.com">j-man008@hotmail.com</a>	0409350702
Vice-President	Rebecca Evans	<a href="mailto:rebeccajane_evans@hotmail.com">rebeccajane_evans@hotmail.com</a>	0407736007
Treasurer	Sally Cowan	<a href="mailto:sally.cowan@bigpond.com">sally.cowan@bigpond.com</a>	0419103594
Secretary	Christa Hine	<a href="mailto:cmhine2@gmail.com">cmhine2@gmail.com</a>	0418577928
Event Secretary	Leonie Blackwell	<a href="mailto:leonieb@bigpond.net.au">leonieb@bigpond.net.au</a>	0417322105
Newsletter	Clare genders	<a href="mailto:Clare.tallhorsefarm@bigpond.com">Clare.tallhorsefarm@bigpond.com</a>	
Public Officer	Joanna Ellison	<a href="mailto:joanna.ellison@utas.edu.au">joanna.ellison@utas.edu.au</a>	
General Members	Sandra Atkins	<a href="mailto:sandratkns@yahoo.com.au">sandratkns@yahoo.com.au</a>	63931268
	Hayley Atkins	<a href="mailto:hayley.atkins5@gmail.com">hayley.atkins5@gmail.com</a>	0439537489
	Brittany Hine	<a href="mailto:christa.hine@whk.com.au">christa.hine@whk.com.au</a>	
	Mary Hughes	<a href="mailto:calebmary@dodo.com.au">calebmary@dodo.com.au</a>	0418517633
	Laurel McMillian	<a href="mailto:laurelmcmillan@bigpond.com">laurelmcmillan@bigpond.com</a>	0419587321
	Marion Welch	<a href="mailto:mar.welch@bigpond.com">mar.welch@bigpond.com</a>	0409595273

Club email address: [northerntaseventingclub@hotmail.com](mailto:northerntaseventingclub@hotmail.com)

If any member would like to join the Committee please feel free to come along, you will be made most welcome.

The committee meet on the 1st Monday of each month at 7 pm, at the Riverview Hotel Launceston. Please contact a committee member to confirm the meeting date and time if you would like to attend. We meet at 6.30 pm for a meal with the meeting starting at 7 pm. We encourage members to try to attend at least one meeting to gain an understanding of the work and effort “behind the scenes” to make events happen

## About the Club

### Club Activities

The club has many activities throughout the year to suit both non-riders, and riders of all levels. As well as the one day events that are held over the warmer months, NTEC also offers ‘Training Days’. These days can include, competition training days, of dressage, showjumping and/or cross-country, and also days which offer coaching from NCAS qualified instructors in each of the disciplines. The club aims to hold at least one club day each month, and alternate between the grounds available in the north, offering riders the opportunity to train over each of the competition courses.

NTEC also has social non-riding activities throughout the year. To find out when these activities and training days are being held, keep an eye out in the clubs monthly newsletter, the clubs Facebook page, and on the EA Tasmania website.



### Membership

N.T.E.C membership is based on our financial year so due on or immediately after the AGM which is usually held in late July, early August. Senior Membership is available to any person in the year of their 12<sup>th</sup> birthday and over.

Riders between the age of 8 and 12 are able to receive a Junior Membership, allowing them to attend training days and compete in unofficial grades (EvA50 and EvA65). For competition these riders must be seen as competent to compete safely in these grades. This can be signed off by an EA qualified coach, which can be done at a training day, or via private lesson.

Membership forms are available online at the Equestrian Tasmania website

[www.tas.equestrian.org.au](http://www.tas.equestrian.org.au)

Members will be issued with a membership card. Becoming an NTEC member means you are also a member of the TEA (Tasmanian Eventing Association) and are covered for third party insurance only. All riders competing in EvA80 grade must be at least a Participant Member of EA. Riders riding EvA95 and above must be full members of EA.

For full insurance, riders need to become a full member of EA. We recommend that all riders purchase EA insurance, for full cover.

### **Honorary Life Members**

Honorary life membership is reserved as an honour to be bestowed by NTEC in recognition of an individual's outstanding contribution to the club. Life members are:

Owen Atkins  
Sandra Atkins  
Raylene Bullen  
Sally Cowan  
Janet Frost  
Ann Graves  
Wendy Johnston  
John Munting  
Linda Munting  
Judy Kilby

### **Our Home Ground**

#### **'Quercus Park'**

Our club is fortunate to be able to gain 'Quercus Park' as our home ground in 2012. Quercus Park at Oaks Rd, Carrick offers great existing facilities, including a sand dressage arena, enclosed grassed arena for show jumping, toilets, canteen facilities, sheds, and great all weather access. We also have use of several of the 'car parking paddocks' and a bush area for our cross-country course. Our cross country course is well on the way to completion with a course built for the lower grades and plans well under way for the higher ones.

Over the coming season we will be holding many events and working bees to help fund and complete this course. This will not happen without everyone's effort and support, so lend a hand and let's build a fantastic course for the future. Our course builders are Sandra Atkins and Roger Blackwell. If you have any materials and equipment you would like to offer for the course, please contact either of the course builders.

Quercus Park has been made available through the Quercus Park Committee and Rural Youth Tasmania. We are building a strong relationship with these groups to retain Quercus Park as our home ground for many years to come. We are incredibly lucky to have been given this opportunity, and thankful to those involved. At every opportunity do your bit to ensure this relationship is an ongoing success. Show leadership, lend a hand and clean up wherever needed.

## **Shared Home Grounds**

### **'Fairlands'**

'Fairlands' is our shared home ground, where the up-keep is shared in a joint arrangement with the Lilydale District Pony Club. This ground is 5 minutes North of Launceston on the East Tamar Highway.

The property 'Fairlands' is owned by Marion and Larry Dalco, and we are very fortunate and appreciative to be able to use this ground. Club members should make the effort to meet the property owners, and thank them for the use of their property. We also need to ensure we leave the grounds in great condition after our events.

NTEC and Lilydale Pony Club riders each contribute to the ground through ground maintenance and club funding, and therefore are not required to pay additional ground hire fees at training days and clinics. For riders outside of these clubs an additional hire fee is required for training days and clinics, (excluding ODEs). This money is payable to the 'Fairlands Fund', through the clinic or training day organiser, which is then used for ground upkeep.



**Fairlands**

## **Other Venues**

We are grateful to be invited by some Northern Zone Pony Clubs to ride at their One Day Events. The pony clubs which have previously invited us to join them in their events are the Tasmanian Pony and Riding Club at Powranna, Deloraine District Pony Club at Deloraine Showgrounds, Lilydale District Pony Club at Fairlands, West Tamar Pony and Riding Club, Gravelly Beach, and Launceston Riding and Pony Club at Trevallyn.

We rely very much on the generosity of these clubs to let us ride in conjunction with their own pony club events. If it was not for their generosity we would have very few events to go to each year. It is with this realisation that we offer the help needed to run and construct these courses through working bees, as well as doing jobs at the event such as scoring and erecting or

dismantling the dressage and show jumping arenas, as well as supplying equipment for competition day.

As NTEC members are guests at these events it is important to be courteous at all times, remembering that there are children riding at these events. We have a responsibility to show leadership, sportsmanship and the upmost of care to fellow riders, helpers, organisers and our horses. The best behaviour is expected when representing NTEC, to show professionalism in our sport and also to continue to build our relationships with the pony clubs. Any poor behaviour by NTEC riders will not be tolerated, under any circumstances.

### Season Trophies

*Historical information is being gathered in this section, please contribute if you can fill gaps*

**NTEC Horse of the Year** - For the 2 star, 1 star, EvA105 and EvA95 horse with the most points for the year.

2014 winner: Super Gold and Carina Walton

**NTEC Unofficial Horse of the year** - For the EvA80, EvA65 and EvA50 horse with most points for the year.

2013: Marlin and Joanna Ellison

2014 winner: Mr Colorado and Allira Williams

**Maraschino Perpetual Trophy** - For the senior horse and rider combination gaining the most clear cross country jumping rounds in EvA95 and above. Past winners:

Year	Horse	Rider
1977	Sydney James	W Roach
1978	Muffled Drum	P Butler
1979 and 1980	Dan Kelly	K Targett
1981 and 1982	Dan Kelly	K and D Targett
1983 and 1984	Opaque	D Targett
1985	River Idler	L Lucas
1986	Keno	P Watkins
1987	Mont Villam	M Dockray
1988	Hudson	P Bailey
1989	Sandy McCoy	S Atkins
1990	Flounder bay	L Lucas
1991 and 1992	Hudson	P Bailey
1993	Shykoski	L Gaffney
1994	Star of Nick	C Cocker
1995	Hudson	P Bailey
1996	Peter Bunn	N Wynwood

1997	C. Jay	M Jones
1998	Vagabond Prince and Royal Albert	D Taylor
1999 and 2000	Anawa Mahuska	J Dudink
2002	Our Mandarino	J Ellison
2003		
2004		
2005		
2006		
2007		
2008		
2009		
2010		
2011	Anawa Sahara	P Dargan
2012		
2013		Bonnie
2014	Marlin	J Ellison

**Gygis Perpetual Trophy** – For the senior rider and horse combination gaining the most clear cross country rounds in EvA80 and EvA65.

Year	Horse	Rider
2003/4	Cherrywood Seabreeze	Linda Munting
2004/5	Pink Mist	Cam Hole
2005/6	Anawa Sahara	Patrick Dargan
2006/7	Cherrywood Seabreeze	Linda Munting
2007/8	Carrie Hole	Isandula
2008/9	Beeswax	Sandra Atkins
2009/10	Beeswax	Sandra Atkins
2010/11		
2011/12	Vandella	Sandra Atkins
2012/13	Weetreeda Janella	Mary Hughes
2013/14	Vandella	Sandra Atkins

**Dan Kelly Perpetual Trophy** - For the junior rider and horse combination gaining the most clear jumping cross country rounds in EvA80 and above

2014 winner: Sir Rollington and Bella Heritage

**Best Dressage Award** - For the horse and rider combination gaining the best average dressage score in EvA80 and above.



**Most Improved** - For the most improved combination over the season

2014 winner: Wellbrook Magical mist and Courtney Swain

**Most Dedicated** - For the rider deemed to be the most dedicated

2014 winner: Vandella and Sandra Atkins

To qualify for season trophies, combinations must complete at least 3 NTEC events.

For NTEC horse of the year (official grades), points may be awarded to horses according to their placing and the number of starters in the class as per EA guidelines below.

Place	Starters	EvA105/JPN	CNC*/CNCJ*	CNC**	CNC***
1		3	6	12	18
2		2	5	10	15
3	Up to 10	1	4	8	12
4	10-14	1	3	6	9
5	15-18		2	4	6
6	19-22		1	2	3
7	23-26				
8	27-30				
9	31-34				
10	35-38				

For the Horse of the year (Unofficial grades), points for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and completion of events are awarded on a 7,5,3,1 basis.

Riding at events out of the NTEC zone and some pony club events do not count towards horse of the year awards.

## Events

### Entry procedures for one day events

Entries are received only on an official entry form, and must be fully completed according to the specifications on the form. When completing your entry form, all riders are required to complete the event assistance section. Riders are required to nominate how they are able to help with the running of the event, Alternatively double entry fees can be paid.

There are many assistance options available to suit everyone. These range from; towing a trailer, arriving early to set up dressage arenas, pre-event working bees, stewarding, pencilling, fence judging, pre-flagging of courses, and pre-setup of showjumping.

These jobs are a great way to meet other members, and are run quickly and efficiently to make the most of everyone's time. The jobs are designed to allow riders to help contribute to the day, yet still have enough time to prepare and ride their horses.

Event assistance is required at both NTEC events and those held in conjunction with pony clubs. If you are unsure please call the event secretary to discuss your options.

### **NTEC classes, jumps heights and dressage tests riders for season 2014**

For details on jumps sizes and speeds, please see page 23.

<b>NTEC Grade</b>	<b>Dressage Test</b>	XC number colour	Jump height
EvA50	2014 EA 1.1	Green	50 cm
EvA65	2014 EA 1.1	Blue	65 cm
EvA80	2014 EA 1.2	White	80 cm
EvA95	2014 EA 1.3	Red	95 cm
EvA105	2014 EA 2.1	Pink	105 cm
1*	2009 1*A	Yellow	110 cm
2*	2009 2*A	Green	115 cm

Medical arm bands and plastic back number holders are compulsory to compete at NTEC events. They are available from the secretary, treasure, NTEC caravan, or local saddler.

### **Speeds for EvA65 and EvA50 at NTEC Events**

EvA50 – 300mpm, no penalties for over time (too slow), however normal time penalties for under time will apply (for riding too fast).

EvA65 – 350mpm, normal time penalties apply.

Time penalties apply for riding more than 20 secs under optimum time for EvA105, 95 and 80 as well as EvA65 and 50

### **Obtaining Dressage Tests**

EA Tests

[http://www.tas.equestrian.org.au/default.asp?MenuID=EA\\_Rules\\_@\\_Regs/11759/0,Dressage/11745/668](http://www.tas.equestrian.org.au/default.asp?MenuID=EA_Rules_@_Regs/11759/0,Dressage/11745/668)

Pony Club Tests

<http://www.ponyclubvic.org/site/ponyclub/vic/downloads/Publications/Rules%20and%20Regulations/Dressage%20for%20Pony%20Clubs/2006%20Tests/Dressage%20Tests%202006.pdf>

### Prizes and Prize Money at NTEC Events

In all Official Events, prizes will be awarded to horses according to their placing and the number of starters in the class. A minimum of one prize shall be awarded for every 4 competitors. A minimum of three prizes must be offered in every class. Third prize must not be less than the entry fee.

For EvA80 and EvA95, prize money is optional.

Organisers may award additional prizes lower than the scale. NB: A starter is one which competed (i.e. started) in the dressage test.

In NTEC events where there is limited entries in any grade, prize money will be only offered to first place, where there is only three or less starters, to second place where there is only four starters, and to third place where there is only five starters. For events with over five starters, one prize will be offered for every four starters, as per EA rules.

Ribbons will still be offered to all required places, regardless of entry numbers.

AT NTEC Events Prize Money will be offered as follows:

Class/Place	2*	1*	EvA105	EvA95	EvA80	EvA65
1 <sup>st</sup>		\$50	\$45	\$40	\$25 only	\$25 only
2 <sup>nd</sup>		\$45	\$40	\$35		
3 <sup>rd</sup>		\$40	\$35	\$30		

Prize Money for the championships event will be increased when club funds/sponsorship availability permits, with values detailed in the championships programme.

### Guide to new riders at events

Arrive at the event giving yourself enough time for both yourself and your horse to settle in. Most events start at 8.30am, however start time will be made clear in the draw emailed to you. Once unloaded and settled, collect your number from the Event Secretary, in the club caravan. These are in a green folder and should be returned after use. (You should have purchased a back number holder prior to the event to put your number into.) Check your number off and then check the dressage draw to see if there have been any scratchings as this may affect the time you have to do your dressage test. To work out when you would be on in the draw, a dressage test takes about 8-10 minutes to complete.

If you have an early draw you will have to walk your cross country course after your dressage or if you have at least an hour before your dressage, you may need to walk the cross country first. At some events, organised course walks are held to assist riders. Before going out to walk your XC, have a look at the course map and see what colour your class jump numbers will be (i.e. EvA65 = Blue). The course will be set up and flagged for the highest grade (unless otherwise stated). Remember, red flag on your right, white on your left. Look for your start and finish. Your jump

number colour will indicate your obstacle even though it may not be flagged when you walk it. There are usually written instructions on the jump which will indicate the position/height of the obstacle for your grade. If in doubt, check the map or with the course builder or a member of the committee.

After you have done your dressage test and walked the course, find out whether your grade will do cross country or show jumping first. Often the lower grades have to show jump before cross country. The cross country usually starts with the highest grade first, and normally horses compete 2 minutes apart with about 10 minutes allowed in between grades to adjust the course. Get to the warm up area with plenty of time and warm up and go over the practice jumps. The marshaller/starter will call your number or name as soon as the previous horse has started. You will be given a countdown and on the word "go", head off through the start. Enjoy yourself and don't forget the finish flags!

For the show jumping phase, walk the course when the course is open for your grade and go through your normal show jump warm up routine.

For all phases, you must have your number clearly visible and you will usually compete in number order. For dressage and show jumping bridle and saddle numbers may be used, whereas for XC you must wear your back number and make sure your hair does not obscure the number.

### **Dressage Etiquette**

Warm up space at most of our events is quite limited. Usually there will be two warm up areas, one for every rider, and another, usually closer to your dressage arena, for the next few competing riders.

When preparing for your dressage test warm your horse up quietly in the main area, being very careful of the riders and horses around you. When your test is close, (2-3riders away), you will be permitted to warm your horse up in the space closer to your dressage arena. When in this space you must not go within 10 metres of the arena, and it is polite to not approach the arena when the competing horse is at the same end as you are warming up.

When the rider before you has completed their test, you may trot around the outside of the arena and present to the judge. Acknowledge the judge and penciller, making your number visible. Once they have your number you may return to the 'gate' end of the arena in preparation for your test. When the judge is ready, they will show a 'flag' from the window of the car, once you see this you may enter the arena and commence your test. You must enter the arena within 45 seconds of notification by the judge.

### **Horse Poo and Hay**

At all our venues we are required to clean up and take home all our manure and hay. This leaves the venue in great condition for next time, and ensures we are welcome back! A handy way to do this use plastic tubs in a different colour to your normal buckets, keep them in the float, and use them just to take your poo home! This way they don't get mixed up with your water/feed buckets, and you will always have something handy to carry your poo!

## **Smoking**

The following policies should be applied to sporting and social events:

No smoking shall occur at or near any sporting event or competition involving persons under the age of 18. This policy shall apply to coaches, players, trainers, officials and volunteers;

Social functions shall be smoke free, with smoking permitted at designated outdoor smoking areas.

## **NTEC Rider 'Buddy System'**

The rider's 'buddy system' has been implemented to help new members find their way around the events. More experienced NTEC competitors will be asked to be a 'rider's buddy' during the season. The 'riders buddy' will also be competing on the day and ideally be placed close to the "new rider" in the draw, so that they can help them find their way around.

The 'riders buddy' is there to help

Find where you need to be

Show you where your dressage warm up and arenas are

Walk the show jumping course with you

Walk the cross-country course with you

Show you where you can help during the day, i.e. building show jump courses, and dismantling dressage arenas

Introduce you to other members

Answer any of your questions

To be allocated a buddy, please put a note on the top of your entry form. To find your buddy on the day, arrive early and ask at the NTEC caravan, to point you in the direction of your buddy.

## **Getting Involved**

One day events are a huge day to organise and run. There are many behind the scenes roles, which both riders and non-riders can do to help the day run smoothly.

## **Working Bees**

Working bees are a great way to meet club members, enjoy the great outdoors, and appreciate the effort that goes into building the courses. Today's cross country courses are made of a variety of fixed permanent jumps as well as portable jumps. The jobs at cross country working bees range from building new jumps, repairing and maintaining old jumps and putting the portables in place, to flagging and preparing a course for competition day.

Working bees are also run to help set up the dressage arenas and show jump courses prior to competition day. These are easy jobs, which can be done incredibly quickly with enough help. Without help and the working bees, the events cannot go ahead. With many hands to help, working bees are quite quick, efficient and enjoyable, and a great way for both riders and non-riders to get involved and contribute to the club.

## **Scoring**

Scoring is an integral part of the running of a one day event. Scorers now enjoy a refurbished van to do their work. Scoring involves recording the results throughout and at the end of the day.

NTEC uses a computer programme to calculate the scores. This is a very important role, if you are interested in becoming a scorer please let a committee member know.

### **Jump Judging on Cross Country**

Jumping Judging is an important role for both the scoring of the event and also the safety of the competitors. Jump judging is a great way to spend an afternoon watching the cross country phase, whilst also contributing to the club. Jump judging involves being out on the cross-country course for some or most of the cross country phase. Judges are mostly given one or sometimes two jumps to score. The Judge, records faults at the jump and is also given a 2way radio to alert co-ordinators if there is a fall or problem on the course. Inexperienced people are welcome to jump judge, as plenty of guidance is given and a simple jump is offered to beginner judges, until they feel more confident. If jump judge volunteers are low, riders will be asked to judge for some of the grades, however it is ideal if riders are able to offer a helper for this part of the day, to run the cross country accurately and safely. We cannot run an event if we do not have enough jump judges!

### **Canteen**

NTEC currently has an opening for a canteen co-ordinator. If you enjoy catering and are interested in perhaps taking on this role, please contact a committee member.

### **Dressage Pencilling**

Dressage pencilling involves recording the scores and comments of the dressage judge as the dressage test is judged. This is an easy job, which allows you to watch the dressage tests, and learn from the judge and competing riders. No experience is needed. Competing riders are sometimes asked to share the pencilling at the events, whilst allowing time for them to still prepare for their competition.

### **Dressage Sheet Runners**

Dressage sheet runners are needed to take the dressage tests back to the scorer's caravan throughout the day. This job can be filled by anyone who has a few minutes spare, however to avoid confusion is usually delegated to a couple of people to ensure tests don't get missed. It is important that the 'runner' doesn't approach the judge whilst they are trying to judge a test. At the end of a test the 'runner' may approach the judge to collect the sheets, and then return them to the scorers caravan for collating. Being a dressage test runner is an easier way to help with the running of the event, and is as easy as asking if you can lend a hand on the day when you have a break in your riding.

### **Cross-country Sheet Runners**

Cross- country sheet runners are responsible for collecting the score sheets from the cross-country jump judges after the completion of each grade. Cross-country sheet runners can be on horseback or on a motorbike. At the completion of each grade, runners will be asked to collect the score sheets and return them to the scorer's caravan. Cross-country sheet running is a great way to spend the afternoon at an event and contribute to the club.

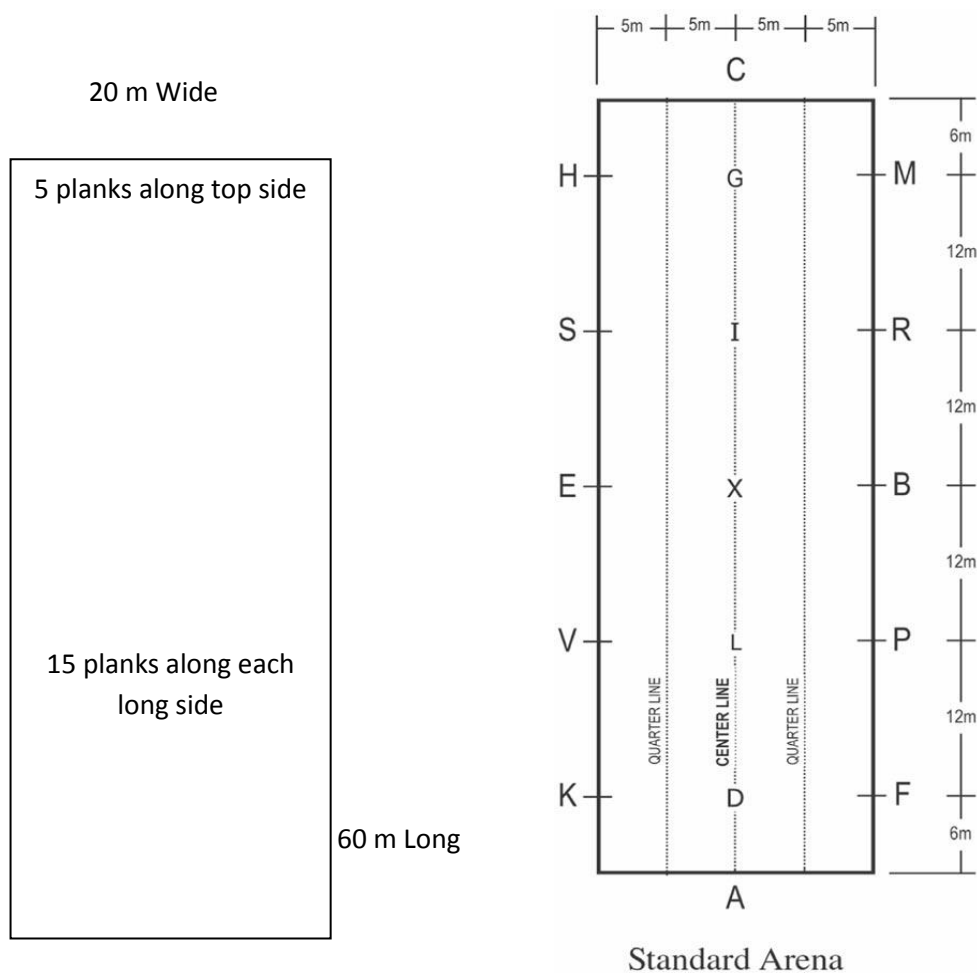
### 1\* and 2\* Cross-country Course Building

We thoroughly encourage riders to aim to reach these levels of competition; however it is a huge task to build these fences. We will support these riders, and are happy to build and run these grades at our events, however riders who wish to ride at 1\* and 2\* level are expected to contribute to the building of these courses.

### Setting up the Dressage Arenas

This is an easy job, which can be done the day before, or the morning of an event, depending on the venue. The dressage arenas are stored in the Dressage Trailer and there are charts and tape measures in the trailer to help in setting up.

The dressage arenas are set up as follows: Each additional dressage arena should be at least 15m away from the neighbouring arena.



### Trailer Towing

Depending on the event, each of our trailers needs to be towed to the venue, and either taken to the next venue or returned for storage. Club members can tow these trailers as their contribution to the event. Club members can be reimbursed for the fuel at the rate of \$1 per Km loaded, 50c per Km unloaded.

## **Course Designing**

Course building and design is a huge part of a one day event. These roles are an excellent way to become involved in the event, and are integral to the success of the event. Events need both show jumping and cross country course designers. Much time and thought goes into building the courses.

The keys objectives of course design are to: Educate, Encourage, Test, Reward, Entertain , Reward the best trained, best ridden horse, Good courses make good horses, Bad courses can ruin both good and bad horses, Placing is much more important than size.

### *Tasks for the Show Jumping Course Designer:*

Design or oversee the design and building of course

Measurement of the track

Check dimensions of fences

Ensure appropriate standard of course (appropriate to the level and standard and time of year)

Have a philosophy on SJ Course Design (turns, related lines, combinations, distances, early fences easy, last few fences up to maximum height at low levels vs all up to height at higher levels)

### *Tasks for the Cross Country Course Designer*

Design Cross Country Course

Design and perhaps build Cross Country Course including design, building and placement of portable fences

Measure track

Flag and number course

Final presentation of course

## **Club Equipment**

The club has several trailers which transport our equipment to the events, including; the scorers van, dressage arena trailer, and show jump equipment trailer. Over the previous season NTEC has upgraded the scorers van, which houses most of our event equipment, and provides a work space for the scorers at the events.

The club has also built a new trailer to carry and store our dressage arenas. NTEC has two full size dressage arenas, purpose made from white plastic railings. These arenas look smart, are easy to assemble and very safe for the horses.

NTEC also has a show jump trailer, which carries all the wings, cups and poles needed for the show jumping courses.

These trailers need to be transported to and from grounds by club members for the events. Club members can be reimbursed for fuel used when towing these trailers. [Help with towing these trailers is an easy way for members to contribute to the club.](#)

## **NTEC Equipment Inventory and Hire**

NTEC's trailers and equipment are available for hire to other clubs, community groups or individuals. NTEC has a wide range of equipment needed to run all the disciplines of eventing.



Each trailer is fitted with a trailer hitch lock, which must be used when trailer is not in use.

All equipment breakages need to be repaired or replaced by hiring club or NTEC reimbursed in full for the item as listed.

Transport of each trailer by NTEC is available. This is charged at \$1 per km loaded, 50c per km unloaded.

*Show Jump Trailer and Equipment*

\$100 per day

\*Trailer includes:

30 x Heavy Duty Keyhole Track Jump Wings

12 x Lightweight Keyhole Track Back Wings

65 x Poles

2 x Dazzle Boards

Normal Cups (plastic and metal)

12 pairs x Break Away Safety Cups

Rope Wheel and Rope

Rope Stakes

Jump Numbers

Grass Seed

Replacement Charges:

Poles - \$75each

Break Away Cups - \$30 each

Normal Cups - \$15 each

\*Trailer weight 1.9 tons

*Dressage Trailer*

\$100per arena, per day

Trailer includes:

2 x White Plastic Arenas

3 x Dressage Letter Sets

2 x Measuring Tape reels

1 x Hammer

\*20 x 'Rustic' SJ Poles

Line Marking Spray Paint

\*Additional \$20 for use of poles

Replacement Charges:

Poles - \$30 each

Arena Rails and Stands – Charged at market price plus postage.

*NTEC Caravan for Scoring/Office Space Only*

\$50per day

Includes:

Caravan, fitted with desk space throughout

2 x plastic fold out tables

2 x Desk Chairs

NTEC Magnetic Score Sheet Holder  
Garbage Bin

*NTEC Cross-Country Equipment*

\$50 per day

Includes:

Red, White and Yellow Flags, and Rubber Bands  
Blue, White, Red, Pink, Yellow and Green Fence Numbers  
Fence Number Screws  
Flag Stakes  
Flowers for course decoration  
Two Way Radios  
Stop Watches  
Cross-country Clipboards  
Material Riders Back Numbers  
Injured Horse Tarp  
Stewards Vests  
Stewards Lanyards  
Whistles and Bells  
Measuring Wheel

*NTEC Electronic Scoring Equipment\**

\$50per day

Includes:

Laptop  
Scoring Programme  
Printer  
Paper and Stationary  
Generator and Fuel  
Desk Fan

\*NTEC Electronic scoring equipment must be used in conjunction with an NTEC member.

*Complete Caravan and Equipment Package*

\$150 per day

*Additional Inventory Stored in Caravan (Not for Hire)*

Canteen Equipment:

Hot water Urn  
Kettle  
BBQ Utensils  
Tea, Coffee, Sugar, Sauce supplies  
Cordial supplies  
Bottled water supplies  
NTEC Gas Bottle

Additional NTEC Equipment:

NTEC PA system

NTEC Ribbons and Prizes  
NTEC Judges gifts (chocolates/wine)  
NTEC Chainsaw  
Dressage, XC and SJ score sheets  
NTEC Merchandise; T-shirts, hats, medical arm bands, back number holders  
NTEC Signage  
NTEC First Aid Kit  
NTEC paint brushes, sand paper and paint  
NTEC grass seed

### **Fairlands Cross-country Course Hire**

‘Fairlands’ is our shared home ground, where the up-keep is shared in a joint arrangement between NTEC and the Lilydale District Pony Club.

For riders outside of NTEC and Lilydale an additional hire fee is required for training days, rallies and clinics, (excluding ODEs). A qualified coach must be in attendance.

This money is payable to the ‘Fairlands Account’, which is then use for ground up keep as agreed by both clubs. Cost is \$10 per horse or \$150 per day

Fairlands Account Details: BSB – 067013 a/c no 10022928

### **Rules**

Riders are encouraged to obtain a copy of the rules and must be familiar and up to date with them. The rules governing ODEs are contained in the current EA National eventing Rule Book, available on the EA- Eventing website. Please pay attention to rules concerning types of bits acceptable, use of whips, a new rule change on types of gaiters.

It is important that you keep up to date with these rules as they are changed from time to time. The rules governing all eventing are available on the Equestrian Australia website.

[www.equestrian.org.au](http://www.equestrian.org.au)

Note an ODE is a CNC and these rules cover 3DE (CCN) as well

Alternatively they are available from: Equestrian Tasmania, PO Box 277, Brighton Tas 7030

The next few sections are taken in part from the current EA Rule book. They are a guide only.

### **National Eventing Rules**

Objections/protests: (See rule 32 of the Eventing Rules for more detailed explanations)

Only the owner, or the rider of a horse taking part in the competition is entitled to lodge an objection which must be in writing, and accompanied by a deposit of \$50 to the Event Secretary or the Technical Delegate. Competitors are asked to check their scores and if they suspect an error to check with the Riders representative who will in turn check with the scorers. Time does not always allow a double check before scores are posted. Objections must be made within half an hour of the scores being posted.

Entry Fee Refunds

Entry fees will be refunded in full (an administration fee of up to 10% may be deducted) to competitors who withdraw before the close of entries.

There will be no refund of entry fees for withdrawals after the close of entries without a vet / medical certificate

2.5. No athlete may compete on a horse which has had the opportunity to practise over any of the obstacles, except where the course is generally available for schooling. In this case, no athlete may have practised on any of the obstacles to be used in the competition for four weeks before the competition.

## 1. Technical Delegate

The Technical Delegate ("T.D.") is appointed by the Branch as its official representative at each Official Event.

### Duties

to ensure Events are conducted in accordance with the Rules;

to act as technical delegate;

to act in the place of the Ground Jury in the case of a CNC where there is no formal Ground Jury. To provide appropriate help and guidance. To inspect and approve the cross-country and jumping courses before they are shown to the riders. To authorise appropriate alterations being made if, in his opinion, these courses are not in all respects within the limits laid down in the Rules or are unsuitable for the classes of horses expected to take part. To submit a report to the relevant EA State Branch within 21 days of the event. May not perform any other role at an Official Event.

### Dressage Test - Saddlery

2.1. The following are compulsory: an English type saddle and a permitted bridle.

2.2. A double bridle with cavesson noseband i.e. bridoon and curb with curb chain (made of metal or leather) is permitted, as authorised by the FEI Rules for Dressage.

2.3. A snaffle bridle of which the bit is made of metal, leather, rubber or plastic material is also permitted as authorised by the Rules for Dressage. It must be made entirely of leather, except for a small disc of sheepskin, which may be used in the intersection of the two leather straps of a crossed noseband. For drawings of permitted bits and nosebands, see Annex 1. Certain tests may specify that only a snaffle bridle is allowed.

2.4. Martingales, bit guards, any kind of gadgets (such as bearing, side, running or balancing reins, etc.), any kind of boots or bandages and any form of blinkers including earmuffs, earplugs, hoods, fly shields, nose covers and saddle covers, are under penalty of elimination, strictly forbidden in accordance with the Dressage rules. A breast plate may be used. However, protective fly hoods are permitted for outdoor events in order to protect horses from insects. However, these will be systematically checked by stewards at the end of the test to ensure that nothing prohibited has

been added to or is covered by the fly hoods. The fly hoods should be discrete and not cover the horse's eyes. False tails are permitted provided they are not weighted or otherwise "enhanced" in any way whatsoever. "Barefoot" horse boots are not permitted.

## Dressage

### Errors of Course

It is forbidden to carry a whip of any kind while competing in the arena. However, the use of one whip, with a total maximum length of 120 cm, in the practice area is allowed. The whip must be dropped before entering the space around the competition arena or the athlete will entail a penalty.

All of the following are considered errors (see FEI Rules for Dressage Art. 430.3 and 430.4):

Errors of course or

Entering the space around the arena with whip or

Entering the dressage arena with whip or

Not entering the arena within 45 second after the bell or

Entering the arena before the sound of the bell:

Errors will be penalised as follows:

1st time ..... 2 points

2nd time ..... 4 points

3rd time..... elimination.

### 3. Cross-Country Test and Jumping Test Saddlery

3.1. The type of saddlery is optional. Gags or "bitless bridles" are allowed as are unrestricted running martingales or Irish martingales.

Reins must be attached to the bit(s) or directly to the bridle. Sheepskin (or other material) may not be used as addition on cheek pieces of the bridle. The stirrup iron and stirrup leathers must hang free from the bar of the saddle and outside of the flap.

3.2. The following are forbidden: any form of blinkers, side, running or balancing reins; tongue straps and /or tying down the horse's tongue; any other restrictions, any bit or other item of saddlery likely to wound a horse.

3.3. Boots: For the jumping test, the total maximum weight of equipment allowed to be added to a horse's leg, front or hind (single or multiple boots, fetlock rings etc) is 500g (shoes excluded). Failure to comply with this paragraph will incur elimination.

"Barefoot" horse boots are not permitted.

### 41. Cross-country

#### PENALTIES

Faults at Obstacles:

First refusal, run-out or circle

20 penalties

Second refusal, run-out or circle at the same obstacle

40 penalties

Third refusal, run-out or circle at the same obstacle

elimination

Third refusal, run-out or circle on XC course (3\*/2\*/1\*)

elimination

Fourth refusal, run-out or circle on XC Course

elimination

(EvA1 and below)

Breaking a frangible obstacle/device  
Fall of horse or rider

21 penalties\*  
elimination

#### 50. OVERTAKING

Any athlete who is about to be overtaken by a following athlete must quickly clear the way. Any athlete overtaking another athlete may do so only at a safe and suitable place. EA National Eventing Rules 2011 Page 48.

When the leading athlete is before an obstacle and about to be overtaken, he must follow the directions of the officials. When the leading athlete is committed to jumping an obstacle, a following athlete may jump that obstacle only in such a way that will cause no inconvenience or danger to either.

The penalty for wilful obstruction of an overtaking athlete, failure to follow the instructions of the officials or causing danger to another athlete is elimination at the discretion of the Technical Delegate.

In the case of a preceding athlete not allowing safe overtaking (for whatever reason), it is the responsibility of the following athlete to draw back or circle to allow a safe distance between himself and the preceding athlete. In such a case, the Technical Delegate will consider a request to deduct the extra time incurred by such a manoeuvre done in the interest of safety.

The time during which the athlete is held up by Officials will be recorded and deducted from the total time taken by the athlete to complete the course.

#### AFTER ELIMINATION OR RETIRING

An athlete eliminated or retiring for any reason must leave the course at once and has no right to continue.

An athlete must walk his horse off the course either mounted or dismounted.  
Violators shall be warned or fined at the discretion of the Technical Delegate.

#### Showjumping

##### Faults on Course

Knocking down an obstacle	4 penalties
First runout, refusal or unauthorised circle in the whole test	4 penalties
Second runout, refusal or unauthorised circle in the whole test (***/**/*)	Elimination
Second runout, refusal or unauthorised circle in the whole test (EvA105 and below)	8 penalties
Third runout, refusal or unauthorised circle in the whole test (EvA105 and below)	Elimination
Fall of athlete or horse	Elimination

Private schooling after an event may only be allowed with permission of the Technical Delegate if accompanied by a qualified coach

#### Qualifications for ODEs

There are no qualifications required for horse or rider to ride in any grade up until CNC\* and beyond, when qualifying scores are required (see rule15), however, it is not advisable to go up a grade before gaining dressage scores of over 50% and going clear in the jumping phases.

## Disclaimer of Liability

Neither TEA, Equestrian Australia, the organising club, organiser or property owners of any event to which this handbook refers, accept liability for any accident, damage, injury or illness to any person, animal or property whatsoever.

Distance and Obstacle Dimensions See Annex B of the EA eventing rules. The info below is a guide:

Annex 3a

EA National Eventing Rules 2011

Page 1

### DISTANCE AND OBSTACLE DIMENSIONS

Obstacles	Intro	Prelim	PN	CNC*	CNC**	CNC***
Heights						
-Fixed	0.80 m	0.95 m	1.05 m	1.10 m	1.15 m	1.20 m
-Brush	1.00 m	1.15 m	1.25 m	1.30 m	1.35 m	1.40 m
Spreads						
-Highest point	0.80 m	1.00 m	1.20 m	1.40 m	1.60 m	1.80 m
-Base	1.20 m	1.50 m	1.80 m	2.10 m	2.40 m	2.70 m
-without height	1.40 m	2.00 m	2.40 m	2.80 m	3.20 m	3.60 m
Drops- maximum	one at 1.00 m one at 0.80 m	one at 1.20 m one at 1.00 m	1.40m	1.60 m	1.80 m	2.00 m
Height of obstacle into water						
-With drop	not allowed	0.30 m	0.80 m	1.10 m	1.15 m	1.20 m
-Without drop	not allowed	0.30 m	0.80 m	1.10 m	1.15 m	1.20 m
Maximum Drop into water (incl obstacle)	0.45 m §	0.80 m	1.40m	1.60 m	1.80 m	2.00 m
§ Intro Water Jump drop should ideally have alternative of ramp into water						
Water						
-depth entry to exit	0.35 m	0.35 m	0.35 m	0.35 m	0.35 m	0.35 m
-minimum width of crossing	6.00 m	6.00 m	6.00 m	6.00 m	6.00 m	6.00 m
Height of roof or fixed/solid barrier above	3.50 m	3.50 m	3.50 m	3.50 m	3.50 m	3.50 m
Course	Intro	Prelim	PN	CNC*	CNC**	CNC***
Speed	400 mpm	450 mpm	500 mpm	520 mpm	550 mpm	570 mpm
Distance	1500-2500m	2000-3000m	2000-3000m	2400 - 3200 m	2800 - 3600 m	3200 - 4200 m
Number of Efforts	15 - 25	15 - 25	20 - 25	Max 29	Max 32	Max 36
Effort /distance ratio (guideline only)				Max 1 per every commenced 100 metres	Max 1 per every commenced 105 metres	Max 1 per every commenced 110 metres
Jumping Table	Intro	Prelim	PN	CNC*	CNC**	CNC***
Length	300 - 450 m	300 - 450 m	300 - 450 m	Max 600 m	Max 600 m	Max 600 m
Speed	300 mpm	325 mpm	325 mpm	350 mpm φ	350 mpm φ	375 mpm φ
No Obstacles/Max Efforts	9/10	9/10	9/10	10-11/13	10-11/14	11-12/15
Maximum Height	0.80 m	0.95 m	1.05 m	1.15 m	1.20 m	1.25 m
Spreads						
-Highest point	0.80 m	1.00 m	1.20 m	1.35 m	1.40 m	1.45 m
-Base or Triple Bar	1.20 m	1.50 m	1.80 m	1.55 m	1.60 m	1.65 m
Open Water	not allowed	not allowed	not allowed	not allowed	not allowed	not allowed
Combinations	Double	Double	Double	2 Doubles or 1 Double & 1 Treble	2 Doubles or 1 Double & 1 Treble	1 Double & 1 Treble

φ Size of the Arena (see Art 536 above) -

If the arena is less than 5000 square meters, the maximum speed for Three Star events shall be 350 meters/min.

In arenas less than 2300 square meters the maximum speed for any level shall be 325 metres/min

## Setting Up NTEC Dressage Arenas on the Village Green – Trevallyn Reserve

