

Minutes TEC Board May 14th 2019



1. **Welcome: Kate Welcomed everyone to the meeting.**
Present: Kate Cawthorn, Karen Allen, Lynda Lonergan, Jo Fish, Ngaire Young, Andrea Watson
2. **Apologies: Nicky Brown, Rochelle Finnerty.**
3. **Confirmation of last Minutes: Andrea Watson/Jo Fish**
4. **Business arising from minutes: Nil**

4.1

- **Business plan**
Council meeting with stake holders, Lauderdale School, Tangara Trail, TEC, Walking groups for future planning.
Council has verbally agreed to continue lease of the TEC grounds.
There has been a slow response from Peter Edwards re the proposal of a business plan and his responses to the meeting held at the TEC grounds.
Members to email user groups for their business plans to be submitted prior to the end of the financial year.

4.2

- **Grants. Coming up soon.**
Current grants. Sport and Rec, Holden. We need to prioritise these grants.
Email Rochelle to look into these. Action: Kate
A motion was raised and passed of the priority of grants:
 - 1- All weather arena
 - 2- Toilets
 - 3- Car park
 - 4- Clubrooms

4.3

- **Defib It was agreed to purchase, Etas to be sent the invoice. Location will be in the toilets. (Men)?**
Status Action Lynda to FU again with grant application.

4.4

- **Generic email. Lynda to set up generic email i.e. TEC@gmail.com**
Bookings. Andrea is working on the booking system with Kate. We will have training for Etas prior to the end of the financial year. Action, AW.
Pony Club to look into electronic banking. Action, JF.

4.5

- **Yards. Steve fixed four broken yards,**
Taps will be placed near yards.
Yards to be graveled (large yards)
Quote for wash bay behind motioned. Karen Allen/Andrea Watson. Action. AW to look at quotes.

4.6

- **Trees**
Numbers are down and plants poor. Lynda to look at which ones we can sell off.
Pony Club and STEA to email users re returning of trees.
Action, KA to seek council supply of trees for yards.

4.7

- **Wash bay**
Fixed

4.8

- **Tractor, \$2300 to repair.**
If fuel is needed please contact TEC.

4.9

- **Fundraising. Trees sale. Harrows not used to possibly be sold. TEC to hold a fundraising comp once a year. Unofficial Jan/Feb? Off the track, dressage, SJ,XC etc.**

5.0

- **User Groups**
Business Plans as above to be submitted ASAP.

5.1

- **Clarence Council**
Kate updated group. We must specify boundaries for archery.

5.2

- **Clubrooms**
Extension quotes, need a quote to fix roof and floor.
Door, Steve to fix.

5.3

- **Harrows**
Show jumping, Action Nicky to FU where SJ are up to with new harrows.
Old harrows to be sold, There was discussion on resale/purchase of harrows for the dressage park. To be followed up at next meeting after some thoughts and proposals.

5.4

- **Burning off, plan to burn off at end of May.**
- **Water allocations, User groups will have bills at end of May.**

5.5 TEC

- **Future clinic will have a \$50.00 bond billed at time of booking.**
- **PC to put up a To Do list in the kitchen. Action, JF.**

5.6 Treasurers Report Passed LL/KC

5.7 Financials

5.8 Correspondence IN/OUT, NIL.

5.9 STEA, Phil; Monty emailed to say the watering system was not working correctly but this has been fixed.

6.0 SJ, Need harrows, will be top dressing area and fixing holes in the banks.

6.1 Pony Club, PC reminded to clean poo. Looking at plans to concrete the undercover area.

6.2 Casual Users, Email to go out with new fee structure. Action, LL.

6.3 Other Business:

Scorers room to be looked into.

Dressage – 2020 Championships to be held in the North West at Thurstan. Arena 4 to be removed. Quotes to go to Etas. Karen Allen Asked that the removal works not be done until Spring to allow for the new grass to grow.

Lynda Lonergan to remove the No dogs allowed sign.

Lauderdale School possibly spending some time on the centre and walking tracks. TBC.

Meeting closed at 8.45pm.