YOU ARE CORDIALLY INVITED TO ATTEND

**Equestrian Tasmania Inc.’s**

**2019**

**ANNUAL GENERAL**

 **MEETING**

**AGM NOTICE and AGENDA**

Agenda for the Annual General Meeting of the Financial members of Equestrian Tasmania Incorporated, to be held the New Sydney Hotel, 87 Bathurst Street Hobart Friday 9th August 2019 Welcome and address by Equestrian Tasmania Chair, Mr Timothy Williams

1. Meeting Opens – 7.30 pm
2. Apologies
3. Acceptance of Minutes Annual General Meeting conducted August 2018
4. Annual Report of Equestrian Tasmania – 2018/2019 including the tabling of Equestrian TAS Inc. Balance Sheet, for the year ended 31st May 2019
5. Vote on the adoption of the Annual Report and Statement of Accounts for the period 1st June 2018 to 31st May 2019.
6. Appointment of a Branch Auditor for the Financial Year:
7. Appointment of the Board Director 2019 /2022 – as nominated by ET members.
8. Appointment of the 2019/20 Riders Rep Members – as nominated by ET members.
9. Close of Meeting

**Important ETas Constitution Rules governing the AGM**

**24. ANNUAL GENERAL MEETING**

a. An Annual General Meeting of the Branch shall be held in accordance with the provisions of the Act and on a date and at a venue to be determined by the Board. b. All General Meetings other than the Annual General Meeting shall be Special General Meetings and shall be held in accordance with these Rules.

**26. BUSINESS**

 26.1. BUSINESS OF GENERAL MEETINGS a. The business to be transacted at the Annual General Meeting includes the consideration of accounts and the reports of the Board and Auditors, the election of Sport Committee members and members of the Board of Management, Special Resolutions, or the appointment and fixing of the remuneration of the Auditors. b. All business that is transacted at a General Meeting, and also all that is transacted at an Annual General Meeting, with the exception of those matters set down in Rule 26.1(a), shall be special business.

26.2. BUSINESS TRANSACTED No business other than that stated on the notice shall be transacted at that meeting.

**30. VOTING AT GENERAL MEETINGS**

30.1. BRANCH MEMBERS ENTITLED TO VOTE Each Branch Member if eligible, shall have one (1) vote at General Meetings which, subject to these Rules, shall be exercised by them personally, or in the case of Affiliates, by its Delegate. No other Member shall be entitled to vote, but shall, subject to these Rules, have and be entitled to exercise those rights set out in Rule 17.1 and the Branch By-Laws. Where a Branch Member's annual subscription is 30 days in arrears at the time of the General Meeting or a Branch Member is indebted to the Branch for whatever sum, they shall not be entitled to vote.

30.2. PRESIDENT MAY EXERCISE CASTING VOTE Where voting at General Meetings is equal the Chairman may exercise a casting vote.

30.3. METHODS OF VOTING Where voting is required to be by secret ballot or where a poll is demanded the Chairman may appoint a returning officer and scrutineers. In the event of a ballot for the election of any Board Position the Chairman may not appoint any candidate for election as scrutineer or returning officer. for equality of votes: 'In the event of a tied vote for the last position the names of those candidates who receive identical votes in the tie shall be subject to a simple draw and the winner of the draw shall duly be declared elected to the Board.'

 **31. COMPOSITION OF THE BOARD**

The Board shall comprise: a. 3 Ordinary Directors who shall each be elected under Rule 32. b. 1 Riders representative also elected under Rule 32 c. 1 nominated representative from each of the Financial FEI Sports Associations of Dressage, Eventing & Jumping d. The board may appoint 2 extra people considered to have special qualification of value to the Branch. The person/s appointed will hold office for the term of one year and will be entitled to vote at Branch Committee meetings. Such persons may be reappointed after their initial, term of office has expired at the Boards discretion. e. The above composition will commence from the 1st Annual General Meeting following the adoption of the constitution and during its 1st year of operation lots will be drawn to determine the length of term of all ordinary directors and FEI Sports representatives as outlined in Rule 35.5

The Branch Manager shall be entitled to notice of, attend and participate in debate at, all meetings of the Board, but shall have no entitlement to vote.