

**Tasmanian Equestrian Centre Board of Management**

**Minutes of the Annual General Board Meeting held on Tuesday 10th October 2017, at The Foreshore Tavern, Lauderdale. Meeting opened 1917hrs.**

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| MINUTES |

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| **1.**  | **Welcome & Apologies** |

Present: Erin Hunn (Chairperson), Alex Marshall (Secretariat), Kate Cawthorn (ET Rep), Nicky Brown (SJ Rep), Jenny Hodder (DT Rep), Kate Guinane (STEA Rep), Jennifer Briggs, Sascha Stephens (H&D rep) and Karen Allen.

Apologies: Lynda Lonergan (Casual User rep)

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| **2.**  | **MATTERS ARISING** |
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| **2.3** | Voting of Office Bearers |  |
| * The office bearers for 2017/2018:
* Erin Hunn – Chairperson
* Heather Richardson – Treasurer
* Alex Marshall – Secretary
* Jennifer Briggs – Board member
* User Group representatives for 2017/2018:
* Karen Allen – Dressage Tasmania
* Kate Guinane – STEA
* Sascha Stephens – H&D Pony Club
* Nicky Brown – Show Jumping
* Kate Cawthorn – Equestrian Tas
* Lynda Lonergan – Casual Users
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| 3. | GENERAL BUSINESS |

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| **3.1** | Financials |  |
| * TEC yearly financials distributed to those present and discussion points covered.
* Query raised about Clarence City Council lease payments – to be verified via previous treasurer, Andrea Watson.
* Discussion around the management of ET and TEC financials moving forward, members present were satisfied with the proposed monitoring.
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| **3.2** | Watering costs |  |
| * There are ongoing concerns shared by board members about the cost of watering and how to effectively monitor this process.
* This is to be tabled and discussed in standard board meeting, the concerns are all points previously raised and minuted.
* Will be a topic that is prioritised for the board.
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| **3.3** | **Raising rider levies** |
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* Proposal to raise rider levies was put forward for discussion and ongoing consideration for the new financial year. For tabling and further discussion and consultation with user groups.

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| **4.**  | **Next AGM** |
| **4.1** | **Next Meeting** |  |
| * Date yet to be determined, as TEC constitution requires the AGM to follow from the Equestrian Tasmania AGM. Thus the date will be known once the ET meeting is scheduled.
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| **5.** | **Closure** |

There being no further business for the AGM, the Chairperson declared the meeting closed at 1936hrs.

# Confirmed: ……………………………………….. (CHAIRPERSON) Date: / /