



TASMANIAN EQUESTRIAN CENTRE BOARD OF MANAGEMENT

Minutes of the Board Meeting held on Tuesday 9th January 2018, at The Tasmanian Equestrian Centre, Lauderdale. Meeting opened 1830hrs.

MINUTES

1. WELCOME & APOLOGIES

Present: Erin Hunn (Chairperson), Kate Cawthorn (ET Rep), Kate Guinane (STEA Rep), Sascha Stephens (H&D Rep), Nicky Brown (SJ Rep) and Jennifer Briggs.

Apologies: Alex Marshall (Secretariat), Andrea Watson (Treasurer), Lynda Lonergan (Casual User Rep) and Karen Allen (DT Rep).

2. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

- MOVED: Kate Cawthorn SECONDED: Jennifer Briggs and CARRIED "That the minutes of the Board meeting held on 21st November 2017 are accepted as a true and correct record of that meeting."

3. MATTERS FOR ADDRESS

3.1 Action List

- Not presented, to be updated for next meeting
- Will continue to update and monitor

3.2 Casual Users

- Emily Triffitt requested to be able to transfer her casual user membership to another person due to moving to the mainland, it was decided this wasn't supported. E. Hunn to advise.

3.3 Light Poles

- K.Cawthorn to arrange for Spectran to collect the light Poles from Bellerive.

3.4 Fundraising Opportunities

- L. Lonergan suggested that each user group hold an event per year where the proceeds go back into the centre. She advised that the Casual Users would be happy to hold the first event; this was supported as a good idea.
- Other user group representatives were asked to take this idea back to their groups for discussion to see if it would be supported.

3.5 User group responsibilities

- E. Hunn to complete letter to be sent out to user groups.

3.6 Watering of the arenas

- Clarification was discussed around whether user groups can elect to water the arenas if they adhere to taking photographs of the water metre. It was reiterated that TEC will only pay fair and reasonable costs relating to watering.
- Showjumping watered their area prior to their Championship with the water metre readings being:
 - 7/11- 011024 to 25/11- 011780. Being a total of 756KL @ \$1.02- \$771.12
- Water onto the dressage arenas was reported by Alison Watson as follows:
 - 8/1- 5247 to 5316. Being a total of 69KL @ \$1.02- \$70.38
 - 28/12- 5207- 5247. Being a total of 20KL @ \$1.02- \$20.40
 - 28/12- 5183- 5247. Being a total of 64KL @ \$1.02- \$65.28
 - 21/12- 5135-5183. Being a total of 48KL @ \$1.02- \$48.96

- TEC agreed to contribute a maximum of \$20 per week to water for the Dressage arenas, this is to account for casual user usage and the recognition that the arenas need to be kept watered to maintain the standard of them.

| | | |
|------------|--------------|--|
| 3.7 | Yards | |
|------------|--------------|--|

- N. Brown suggested that each user group build four yards. It was agreed for user group representative to take back to their groups to see if they will support this. A fee for the yard costs to be sought.

4. TREASURERS REPORT

| | | |
|------------|-------------------------|--|
| 4.1 | Financial Report | |
|------------|-------------------------|--|

Standard report not circulated – due to E.Hunn failing to notify A. Watson of meeting date.

Current Balance: \$31,944.36

Reimbursement sought:

Jennifer Briggs \$98.17 – Clips for yards
 Kate Guinane \$85.00 – Clubhouse keys
 Kate Cawthorn \$42.50- Key cutting
 Both approved by the board

Noted that Jumping Tasmania still owed \$1000 of their yearly ground fee.

A. Watson to set up internet banking, this will allow for easier payments. Approved for their to only be one person access for this to occur.

5. CORRESPONDENCE

| | | |
|------------|----------------|--|
| 5.1 | Outward | |
|------------|----------------|--|

- Email in relation to water use and process to be followed to when watering to user groups

| | | |
|------------|-------------------------------|--|
| 5.2 | Inward for Information | |
|------------|-------------------------------|--|

- Email from Tania Hay re Coach User Fees
- Emails from Alison Watson re watering
- Email from Sue McDermott re tree removal on Dressage Park

6. General Business

| | | |
|------------|--|--|
| 6.1 | Request for Money- Jumping Tasmania | |
|------------|--|--|

- Jumping Tasmania requested money to help cover the costs of the container and resurfacing their grounds. This had previously been approved in principle.
- Agreed Jumping Tasmania would be provided with \$2500.

| | | |
|------------|--|--|
| 6.2 | Use of grounds during Championships | |
|------------|--|--|

- As has previously been minuted during any user groups Championship event the ground is solely there's, Casual Users aren't able to use the grounds during these events.
- The casual user membership form to be updated to reflect this.

| | | |
|------------|----------------|--|
| 6.3 | Harrows | |
|------------|----------------|--|

- N. Brown raised that she would like TEC to consider purchasing a set of harrows. More information to be gained and brought back for discussion.

7. Next Meeting

| | | |
|------------|---------------------|--|
| 7.1 | Next Meeting | |
|------------|---------------------|--|

- Tuesday 20th February 2018 at the Foreshore Tavern, Lauderdale, commencing 1900hrs.

8. Closure

There being no further business, the Chairperson declared the meeting closed at 2004hrs.

Confirmed: (CHAIRPERSON)

Date: / /